

# BEAUREGARD HIGH SCHOOL

7343 Alabama Highway 51 • Opelika, Alabama 36804 • Phone: 334-705-6010 • Fax: 334-749-6421

Mr. Richard Brown, Jr, *Principal*   Mr. Charles Hughes, *Assistant Principal*   Mrs. Cynthia Meals, *Assistant Principal*

## TRANSCRIPT RELEASE FORM

I give permission for Beauregard High School to release an official transcript for the following student:

Student's Name: \_\_\_\_\_

Student's Name while attending BHS: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Graduation Year or Last Date Attended: \_\_\_\_\_

Please send the transcript to:

College, University or Military: \_\_\_\_\_

How would you like the transcript sent?

- ☐ Mail
- ☐ Email

Mailing

Address: \_\_\_\_\_

Email

Address: \_\_\_\_\_

Requests made more than one year after graduation will be charged \$5.00.

Pay for your transcript by registering at [paypams.com](http://paypams.com) Once you have registered, click on  
*Transcripts* and send a screenshot of the payment confirmation to:

[bgh.registrar@lee.k12.al.us](mailto:bgh.registrar@lee.k12.al.us)